

Wellbeing for Longer in Glasgow Fund 2019-21

Frequently Asked Questions

Eligibility Criteria

- Q. My organisation has an income in excess of £250,000 can I still apply?
A. The eligibility criteria would be applied based on the income in your most recent audited or independently examined accounts which must accompany your application.

The **only** exceptions to this are:

- If you are delivering a city-wide service, then there is no income threshold
- If there are one off capital items included in those accounts which made the figure artificially high in that year or you were holding funds on behalf of another independent organisation

- Q. What are the fund limits?
A. Locality projects can apply for up to £25k per annum (to be delivered in one of the three Glasgow Sectors; North East, North West or South).
City Wide projects can apply for up to £40k per annum (to be delivered in all three of the Glasgow Sectors; North East, North West and South).

It is strongly advised that projects maintain what they are currently delivering, rather than stretching themselves too far. Trying to expand too quickly and deliver city wide can be challenging.

Even if you are applying for the City Wide fund, you do not need to apply for the full £40k. You may be able to deliver the project under £25k. We would encourage you only to apply for what you actually need to deliver your project. This will also enable the funds to be spread more widely across the city.

- Q. What do you mean by city-wide?
A. The criteria is allowing for organisations with an annual income of over £250,000 to apply as long as their project will have city-wide delivery. City-wide projects must be accessible to residents across the Glasgow City Council area, rather than any specific neighborhoods or from just one sector of the city. You must currently support a sizeable number of individuals from at least two out of the three Glasgow sectors, and then deliver a project that supports individuals from all three sectors.

Anyone benefitting from the City-Wide project must live within the GCC postcode areas. Applicants must demonstrate in their application form that they will operate city-wide or that participation can reasonably be expected across the city and how this will be achieved.

Click [here](#) for a map which shows the postcode areas within the three Glasgow sectors.

- Q. My organisation is registered in Edinburgh but has a Glasgow project, can I apply?

- A. The eligibility criteria is that you must have an existing operational base in Glasgow and be applying for funding to benefit Glasgow City Council residents.
- Q. We do not yet have a bank account in the name of the organisation. Can we still apply?
A. If you do not yet have an account set up in the name of the applicant organisation, VAF are unable to consider your application. The bank account should be in place at the point of application.
- Q. Could you confirm the age group for this funding?
A. The age criteria for this funding is for adults aged 16 and over. The priority for the Fund however is to support work with adults most at risk of social isolation and loneliness in line with Scottish Government Strategy.
- Q. Is there a limit to the amount that will be funded towards capital items?
A. Capital items must relate directly to delivery of the project. We would not expect any individual capital items over £500 and the total of capital items should not exceed 15% of the cost of the project. (This guidance is included with the downloadable budget form).
- Q. Should management costs be shown under staff costs i.e. proportion of someone's time or in the management costs heading in overheads?
A. Management costs should appear in the direct staff costs.
- Q. Is there a percentage limit on direct staffing and sessional staffing costs?
A. No, there is no percentage limit for these costs. The application should evidence the need for the staffing requested.
- Q. Do projects need to be new, or can the fund be used to maintain existing projects?
A. Existing projects can be funded to maintain the work they are doing, as long as they meet the criteria of this fund.
- Q. From the list on the promotional flier outlining what activities should focus on, do we need to deliver them all?
A. No, you only need to deliver at least one of these focusses within your activities
- Q. Is there an aim to fund a percentage of old and new projects within this fund?
A. No, this fund will assess all applications equally based on evidence of need.
- Q. Can this fund be used as match funding?
A. Yes it can.

Form Completion

- Q. I have saved the form but can't log back in
A. An email containing a link to your partly completed form will have been sent to you from an automated email address. Please check your spam or junk mail folder and follow the link.

- Q. I think the work I have done on my application form today has not been saved.
- A. To save your work on the application form you **MUST** click on “**Save my progress and resume later**” in the on-line application and then follow the instructions to input an email address and password, and then click the “**Save**” button.
This will generate an emailed link for re-accessing your application form from an autoresponse email address.
If you don't follow the steps above and just exit the page, **your recent work will be lost**. You will receive a warning saying that data will be lost before you leave the page.
- Q. I am unable to find the Guidance notes on the website for this fund.
- A. The guidance notes for completing the application are contained as pop-up guidance and written notes within the application form itself.
Please follow the link to the Application Form found on our webpage.
- Q. I am trying to download the Excel Documents from the Application Form, but the page will not open on my computer.
- A. We suggest accessing the Application Form via Google Chrome or Firefox browsers, as the Explorer browser speed seems too slow to allow access to the download pages. On testing, all attachments were successfully downloaded via Google Chrome and Firefox.